

## **FROME AREA COMMUNITY LAND TRUST (FACLT)**

### **Code of Conduct for Members and Board Members**

Members (General Members and Board Members) are required to uphold this code of conduct and to support the objects of FACLT as set out in the Rules (the governing document of FACLT).

Any member who acts in a way that a reasonable person may conclude that the individual or group responsible acted with the intention of causing or risking causing harm to FACLT or with neglect to the same, whether reputational, financial or of any other nature may risk termination of their membership.

All FACLT members, including Board members, have an equal right to attend and participate in meetings, and be involved in FACLT business, free from intimidation. To enable FACLT business to progress all members must abide by the following ground rules:

- All members must be treated with respect, even if there are disagreements. This means that members must not speak in a way that may be perceived as bullying, abusive, discriminatory or derogatory.
- Members/Board members must be allowed to have their say in meetings and not be interrupted, but must not disproportionately take up time in the meeting if there are others wishing to speak, or to divert the CLT from its business unduly
- Any conflict of interest should be declared and members must not seek to gain advantage for themselves, their family or their friends
- Everyone is required to respect the ruling of the Chair, part of whose role is to run orderly meetings, and members/board members could be asked to address all contributions to the Chair.
- Time available for meetings is finite and so the Chair may impose a time limit on members speaking, and draw the meeting to a close if over-running
- All members must respect and abide by majority decisions

Members should not speak on behalf of FACLT without the consent of the Board

- If ground rules are broken then the Chair may ask the offending member to leave the meeting, or suspend the meeting. The Chair's decision is final.
- Issues may arise in a sub-group of FACLT where there isn't a sub-group Chair. If this cannot be resolved within the sub-group, the issue(s) must be referred to the current Chair of FACLT. If the Chair cannot resolve the issue, the Chair will refer the matter to the Board for resolution.

